

Minutes of the Meeting on the Creation of Webpage for Directorate of Family Welfare Services, Manipur held at the Conference Hall of Directorate of Family Welfare Services, Manipur on 16th January, 2024 at 11:00 AM.

A meeting on the Creation of Webpage for the Directorate of Family Welfare Services, Manipur was held on 16th January, 2024 at 11:00 AM in the Conference Hall of the Directorate of Family Welfare Services, Manipur under the Chairmanship of Dr. L. Tomcha Khuman, Director of Family Welfare Services, Government of Manipur.

1. Members present are enclosed at ANNEXURE.
2. At the outset, Dr. L. Tomcha Khuman, Director (FW) welcomed all the officers, Principal (SFWTC) and Principal FHW Training School, SNOs, Development Partners and staffs of the Directorate of Family Welfare Services, Manipur and the agenda for discussion were taken up.
3. All the members discussed at length the agenda of the meeting and the following resolutions were adopted.

Agenda No. 1: Creation of official website for Family Welfare Services, Manipur.

DECISIONS

- 1.1 It was resolved that all Development Partners should categorize the details of their supports as
 - (a) Activities supported earlier
 - (b) Activities which are currently supporting.

Action: Development Partners
- 1.2 Development Partners should highlight the level of their achievements as per the targets set by them. Numerical Data of the activities carried out should be reflected and elaboration of the activity whether facilitated or conducted/sponsored should be highlighted.

Action: Development Partners.
- 1.3 UNDP should give a brief write up on the services provided under the Portal of EVIN, COWIN and UWIN. Digital Technology, Documentation etc should come under the umbrella of these portals.

Action: UNDP.
- 1.4 It was decided that the full forms of all the schemes of different programmes should be given against their abbreviated form for easy understanding by the public. All schemes should be uploaded in their chronological order as per their inception.

Action: All SNOs
- 1.5 It was resolved that any notifications issued intended to reach the public and for public interest should be uploaded under the heading "Notification" in the webpage.

Action: Chairman Webpage Committee.

Dr. L. Tomcha Khuman

1.6 It was decided that Routine Immunization Program should clearly specify the target groups as pregnant women and children etc. Name of different vaccines given and the diseases they prevented should be highlighted. Institutional Mechanisms at the state, District, Block and Field levels to achieve the targets should also be inculcated. Figures regarding vaccines, vaccine stores, cold chain points etc should be uniform for both the Routine Immunization and UNDP Portal. There should not be any discrepancies between the two.

Action : SNO(Imm.).

1.7 It was resolved that Adolescent Health and RKSK should uploaded all the main point and components of the programme briefly. Focus areas of the programme should be uploaded in bullet point

(SNO AH & RKSK)

1.8 It was also decided that State level achievements of any programme should be assessed against the achievements at National level. And while uploading achievements of any programme, source of the data should be given.

Action: All SNOs

Agenda No. 2: Misc.

It was also decided that the next (i) Webpage Sub-Committee and (ii) Departmental meeting on webpage creation will be held on 30th January & 6th February, 2024 respectively.

The meeting concluded with vote of thanks from the chair.



(Dr. L. Tomcha Khuman)

Director,

Family Welfare Services, Manipur.

No. 1/MISC/DFWS-2023:

Imphal, the 25th January, 2024.

Copy to.

1. PS to the Hon'ble Minister (Health & FW), Govt. of Manipur.
2. Commissioner (Health & FW), Govt. of Manipur.
3. Director of Health Services, Manipur.
4. State Mission Director, SHS, NHM, Manipur.
5. Principal, State Family Welfare Training Centre, Lamphel.
6. All SNOs/Programme Officers concerned.
7. Principal, FHW Trg. School, Lamphel.
8. Development Partners.....
9. Guard file.